

**Government of Jammu and Kashmir**  
**Health and Medical Education Department,**  
**Civil Secretariat, Srinagar/Jammu.**  
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Subject:- Administrative Inspection of Health Institutions across UT of J&K-**implementation of deliverables thereof.**

**Government Order No. 559- JK (HME) of 2022**  
**Dated: 28.07.2022**

The Chief Secretary of Union Territory of Jammu and Kashmir has allotted deliverables to all the Administrative Departments including Health and Medical Education Department which are required to be completed within the prescribed time frame.

A review meeting in this regard was held under the chairmanship of the Principal Secretary to Government, Health and Medical Education Department on 20.07.2022. After due deliberation upon the deliverables, it has been decided that the Administrative Inspection of all Health Institutions shall be conducted through field officers by assigning specific number of Health Institutions to each individual officer as per requirement of the area and this shall be conducted in two phases and will be completed within two months time positively.

Accordingly, sanction is hereby accorded to the Administrative Inspection of all the Health Institutions as per the details indicated against each Officer in "**Annexure-A**" in respect of Government Medical Colleges/ Dental Colleges and "**Annexure-B**" in respect of Health Institutions of the UT of J&K.

The terms of reference of the Inspection teams shall be as under:-

- i. The Inspection Officers shall conduct the Inspection of the Health Institutions as per the parameters indicated in the check list annexed to this order as **Annexure-C**.
- ii. The Inspection Officers shall complete the Inspection of the Health Institutions as shown against each in two spells (**each spell of one month**) and it shall be completed within a period of two months from the date of issuance of this order.
- iii. The Inspection Officers shall submit their Inspection Report to the Principals of GMCs/Dental Colleges/Director, Health Services, Jammu/Kashmir/Director AYUSH as the case may be immediately after



- iv. completion of each spell, besides furnishing a copy of the report to the Administrative Department on **email ID: admsecyhealthjk@gmail.com**. The Principals of GMCs/Dental Colleges/Director, Health Services, Jammu/Kashmir/Director AYUSH, besides providing every necessary support to the inspection officer, shall critically examine the reports as received from the Inspection Officers and submit the actionable points/major issue(s) along with suggestive measures to the Administrative Department for further course of action.

**By order of the Government of Jammu and Kashmir.**

**Sd/**

**(Manoj Kumar Dwivedi) IAS,**  
Principal Secretary to Government,  
Health and Medical Education Department.

**Dated: 28-07-2022**

**No. HD-Cord/265/2022**

Copy to the:-

1. Commissioner, Food and Drugs Administration, J&K.
2. Principal Government, Medical College, Srinagar, Jammu/Anantnag/Baramulla/Rajouri/Doda/kathua.
3. Principal, Government Dental College, Jammu/Srinagar.
4. Principal Government Ayurvedic/Unani Medical College, Akhnoor /Ganderbal.
5. Director General, Family Welfare, MCH & Immunization, J&K/ Director, Health services, Jammu.
6. Director Coordination, New Medical College, J&K, Jammu.
7. Director, Archives, Archaeology and Museum, J&K.
8. Director, Health Services, Kashmir.
9. Director, AYUSH, J&K.
10. OSD to Advisor (B) to the Hon'ble Lieutenant Governor.
11. All concerned Officers.
12. Private Secretary to Principal Secretary to the Government, Health and Medical Education Department.
13. Government Order file/Stock file.

**(Javaid Ahmad Malik)JKAS**

Under Secretary to the Government,  
Health and Medical Education Department.

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28.07.2022



Annexure-A to Government Order No. 559 JK(HME) of 2022 dated 28.07.2022

Government Medical Colleges & its Associated Hospitals and Govt. Dental Colleges.

S.No.	Name of the District	Name of the Officer	Designation ( In charge capacity)	Name of the Institute allotted for Administrative Inspection
1.	Jammu	Dr. A.D. Manhas	MS, Medical College Hospital Jammu.	Super-Specialty Hospital, Jammu.
2.	Jammu	Dr. Manoj Chalotra	MS, Super Specialty Hospital, Jammu.	Psychiatry Disease Hospital, Jammu
3.	Jammu	Dr Dara Singh	MS, SMGS, Hospital Jammu	Government Medical College Jammu.
4.	Jammu	Dr. Kirti Bushan	MS, Psychiatry Disease Hospital, Jammu	SMGS, Hospital Jammu
5.	Jammu	Dr. Arun Sharma	MS, MCH Gandhi Nagar Jammu	Govt. Dental College Jammu.
6.	Jammu	Dr. Rajeev Kumar Sharma	MS, CD Hospital Jammu	MCH, Gandhi Nagar Jammu.
7.	Jammu	Dr Greesh Chander Gupta	MS, Govt. Dental College Jammu	CD Hospital Jammu
8.	Srinagar	Dr. Nazir Hussain Chowdhary	M.S GB Panth Hospital, Srinagar	Government Medical College, Srinagar and SMHS Hospital, Srinagar
9.	Srinagar	Dr. Suhail Ahmad	M.S Bone & Joint Hospital , Srinagar	CD Hospital, Srinagar
10.	Srinagar	Dr. Muzaffar Hussain Sherwani	M.S LD Hospital, Srinagar	GB Panth Hospital, Srinagar

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11	Srinagar	Dr. Kanwaljeet Singh	M.S SMHS Hospital, Srinagar	Bone & Joint Hospital , Srinagar
12	Srinagar	Dr. Asif Khanday	M.S Kashmir Nursing Home, Srinagar	LD Hospital, Srinagar
13	Srinagar	Dr. Ajaz Ahmad Baba	M.S Psychiatric Hospital, Srinagar	Dental College Srinagar
14	Srinagar	Dr. Jehangir Bhakshi	M.S Super Specialty Hospital, Srinagar	Psychiatric Hospital, Srinagar
15	Srinagar	Dr. Mohammad Salim Tak	MS CD Hospital, Srinagar	Kashmir Nursing Home, Srinagar
16	Srinagar	Dr. Shabir Ahmad Shah	MS Dental College Srinagar	Super Specialty Hospital, Srinagar
17	Ganderbal	Dr. Showket Hussain Yatoo.	Incharge Officer, Unani/Ayurvedic Board, J&K.	Govt Unani Medical College, Ganderbal.

(Javaid Ahmad Malik)JKAS

Under Secretary to the Government,  
Health and Medical Education Department.

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Annexure-B to Government Order No. 559-JK(HME) of 2022 dated 28.07.2022

Health Institutions of UT of J&K

S.No.	Name of the District	Name of the Officer	Designation (In charge capacity/looking after charge)	Name of the Institute allotted for Administrative Inspection
1.	Jammu	Dr. Harbaksh Singh	CMO, Jammu	1. Govt. Hospital Gandhinagar Jammu 2. ANMT School Gandhinagar Jammu 3. Govt. Hospital Sarwal Jammu 4. Police Hospital Jammu. 5. PHC, Airport, Jammu 6. PHC, Yatri Bhawan
2.	Jammu	Dr. Narinder Singh	MS, Govt. Hospital Gandhinagar Jammu	1. Rajiv Gandhi Leporsy Hospital Jammu. 2. CHC, R.S. Pura. 3. PHC, Simbal Camp. 4. PHC, Satriyan. 5. PHC, Sai. 6. PHC, Badyal Brarmana. 7. PHC, Rathana.
3.	Jammu	Dr. Vijay Raina	MS, Govt. Hospital Sarwal Jammu	1. CHC, Sohanjana. 2. CHC, Marh. 3. PHC, Bhore Camp. 4. PHC, Kanachak. 5. PHC, Gho

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				Manhasana. 6. PHC, Gol Gujjral.
4.	Jammu	Dr. Sanjay Sharma	Rajiv Gandhi Leporsy Hospital Jammu.	1. CHC, Akhnoor. 2. CHC, Jourian. 3. PHC, Sungal. 4. PHC, Meramandrian. 5. PHC, Sohal. 6. PHC, Bhalwal Baramana. 7. GNM, School Akhnoor.
5.	Jammu	Dr. Arti Nayar	Dy. CMO, Jammu.	1. CHC, Kot Bhalwal. 2. PHC, Amb Garota. 3. PHC, Mishriwalla. 4. PHC, Kherri. 5. PHC, Domana.
6.	Jammu	Dr. Kasturi Lal Gupta	DHO, Health.	1. SDH, Khour 2. PHC, Pallanwalla. 3. PHC, Pargwal. 4. PHC, Kharah. 5. PHC, Jogwan. 6. PHC, Dhangar.
7.	Jammu.	Dr. Ambica Sachdev	DIO, Jammu	1. EH, Chowkichora 2. PHC, Kuthar. 3. PHC, Ghar Majoor. 4. PHC, Gangal. 5. SDH, Jagti.

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8.	Jammu	Dr. Perupkar Singh	DTO, Jammu	<ol style="list-style-type: none"> <li>1. CHC, Bishnah.</li> <li>2. PHC, Arania.</li> <li>3. PHC, Rehal.</li> <li>4. PHC, Dansal.</li> <li>5. PHC, Chibba.</li> <li>6. PHC, Jandrah.</li> </ol>
9.	Doda	Dr. Mohd. Yaqoob	CMO, Doda	<ol style="list-style-type: none"> <li>1. GMC, Doda.</li> <li>2. ANM, School Doda</li> <li>3. PHC, Ghat.</li> <li>4. PHC, Gundna.</li> </ol>
10.	Doda	Dr. OM Kumar	Dy. CMO, Doda.	<ol style="list-style-type: none"> <li>1. CHC, Gandoh.</li> <li>2. PHC, Changa.</li> <li>3. CHC, Tipri</li> </ol>
11.	Doda	Dr. Yudhvir Singh	MS, DH, Doda	<ol style="list-style-type: none"> <li>1. PHC, Premnagar.</li> <li>2. PHC, Bhella.</li> <li>3. PHC, Malanoo.</li> <li>4. Accidental Hospital Thathri.</li> </ol>
12	Doda	Dr. Ghansyham Singh	BMO, Thathri	<ol style="list-style-type: none"> <li>1. PHC, Assar.</li> <li>2. PHC, Ghoa.</li> <li>3. PHC, Bharat.</li> <li>4. PHC, Bhagwa</li> </ol>
13.	Doda	Dr. Versha Sharma	DIO, Doda	<ol style="list-style-type: none"> <li>1. PHC, Bhalla.</li> <li>2. PHC, Sartingal.</li> <li>3. PHC, Chinta.</li> </ol>

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14.	Kathua	Dr. Rakesh Mangotra	CMO, Kathua	<ol style="list-style-type: none"> <li>1. GMC, Kathua.</li> <li>2. MGH, Hospital Kathua.</li> <li>3. CHC, Parole.</li> <li>4. PHC, Barwal.</li> <li>5. PHC, Dhani.</li> <li>6. PHC, Budhi.</li> </ol>
15.	Kathua	Dr. Sangeeta Ajrawat	MS, DH, Kathua	<ol style="list-style-type: none"> <li>1. CHC, Hiranagar.</li> <li>2. PHC, Dinga Amb.</li> <li>3. PHC, Marheen.</li> <li>4. PHC, Hariachack.</li> <li>5. PHC, Lakhanpur.</li> </ol>
16.	Kathua	Dr. Neeraj Nagpal	Dy. CMO, Distt. Kathua	<ol style="list-style-type: none"> <li>1. SDH, Billawar.</li> <li>2. PHC, Bhaddu.</li> <li>3. PHC, Kohag.</li> <li>4. PHC, Uchhapind.</li> <li>5. Tramuma Hospital Mahanpur.</li> </ol>
17.	Kathua	Dr. Saminia Nazir.	DHO, Kathua	<ol style="list-style-type: none"> <li>1. PHC, Ramkot.</li> <li>2. PHC, Lohai.</li> <li>3. PHC, Macheddi.</li> <li>4. PHC, Godu Phalal.</li> </ol>
18.	Kathua	Dr. Vasna Devi	DIO, Kathua	<ol style="list-style-type: none"> <li>1. CHC, Basholi.</li> <li>2. PHC, Sananghat.</li> <li>3. PHC, Hutt.</li> <li>4. PHC, Bhoond.</li> <li>5. PHC, Karanwara.</li> </ol>

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19.	Kathua	Dr. Radha Krishan	DTO, Kathua	<ol style="list-style-type: none"> <li>1. CHC, Bani</li> <li>2. PHC, Sandhar</li> <li>3. PHC, Dhaggar.</li> <li>4. PHC, Kotli Chambyar.</li> </ol>
20.	Kishtwar	Dr. Chander Parkash	CMO, Kishtwar.	<ol style="list-style-type: none"> <li>1. DH, Kishtwar.</li> <li>2. ANMT, Kishtwar.</li> <li>3. PHC, Kerru</li> <li>4. PHC, Nali.</li> </ol>
21.	Kishtwar	Dr. Javeedo Banno Sheikh	MS, Distt. Hospital Kishtwar	<ol style="list-style-type: none"> <li>1. CHC, Marwah.</li> <li>2. PHC, Dachhan.</li> <li>3. PHC, Afti Warwan.</li> </ol>
22.	Kishtwar	Dr. Balbir Kumar	Dy. CMO, Kishtwar	<ol style="list-style-type: none"> <li>1. SDH, Paddar.</li> <li>2. PHC, Massu.</li> <li>3. PHC. Chatro.</li> </ol>
23.	Poonch	Dr. Shamim Un Nisa	CMO, Poonch	<ol style="list-style-type: none"> <li>1. DH, Poonch.</li> <li>2. CHC, Mandi.</li> <li>3. PHC, Loran</li> <li>4. PHC, Sawajian.</li> <li>5. PHC, Bata Durian</li> </ol>
24.	Poonch	Dr. Zulifquar Ahmed	MS, DH, Poonch	<ol style="list-style-type: none"> <li>1. PHC, Ajote.</li> <li>2. PHC, Magnar.</li> <li>3. PHC, Chandak.</li> <li>4. PHC, Bandi Chichian.</li> </ol>
25	Poonch	Dr. Yaqoob Ali	DHO, Poonch	<ol style="list-style-type: none"> <li>1. CHC, Mendhar.</li> <li>2. PHC, Harni.</li> <li>3. PHC, Chartryal.</li> <li>4. PHC, Dhargloon.</li> </ol>

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26	Poonch	Dr. Zohra Parveen	DIO, Poonch	<ol style="list-style-type: none"> <li>1. CHC, Surankote.</li> <li>2. PHC, Buffliaz.</li> <li>3. PHC, Hari Morate.</li> <li>4. PHC. Chandi Marh.</li> </ol>
27.	Poonch	Dr. Famida Bandey	DTO, Poonch	<ol style="list-style-type: none"> <li>1. PHC, Fazlabad.</li> <li>2. PHC, Lassana.</li> <li>3. PHC, Bharuti.</li> <li>4. PHC, Chajla Mankote.</li> </ol>
28.	Rajouri	Dr. Abdul Hamed Zarger	CMO, Rajouri	<ol style="list-style-type: none"> <li>1. GMC, Rajouri.</li> <li>2. CHC, Darhal.</li> <li>3. CHC, Thana Mandi</li> <li>4. CHC, Sunderbani</li> <li>5. PHC, Lah.</li> <li>6. PHC, Shader Sharief.</li> </ol>
29.	Rajouri	Dr. Mehmod Hussain Bajar	MS, DH, Rajouri	<ol style="list-style-type: none"> <li>1. PHC, Manjakot.</li> <li>2. PHC, Gambir Mogla</li> <li>3. PHC, Kalar Chatryal.</li> <li>4. PHC, Baganadyala.</li> <li>5. PHC, Upper Hattal</li> </ol>
30	Rajouri	Dr. Nisar Hussain	BMO, Sunderbani.	<ol style="list-style-type: none"> <li>1. CHC, Kandi</li> <li>2. PHC, Budhal.</li> <li>3. PHC, Peeri.</li> <li>4. PHC, Taryala Gujjarian.</li> <li>5. PHC, Jamola.</li> <li>6. PHC Bal Shyama</li> </ol>
31.	Rajouri	Dr. Devraj Kotwal	DIO, Rajouri	<ol style="list-style-type: none"> <li>1. CHC, Kalakote</li> <li>2. CHC, Taryath</li> <li>3. PHC, Khawas</li> <li>4. PHC, Mogla</li> </ol>

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				5. PHC, Dalouri
32.	Rajouri	Dr. Khalid Rashid Mansoor	DTO, Rajouri	1. CHC, Noweshera 2. PHC, Langar 3. PHC, Seri 4. PHC, Androoth 5. PHC, Lam Lorka 6. PHC, Lambehari
33.	Ramban	Dr. Kamal Zee Zadoo	CMO, Ramban	1. DH, Ramban 2. Trauma Centre Ramban 3. ANM School Ramban
34.	Ramban	Dr. Mehboob Iqbal Khan	MS, DH, Ramban	1. EH, Batote. 2. PHC Rajgarh. 3. PHC Bathni.
35.	Ramban	Dr. Mohd Iqbal Bhatt	Dy. CMO, Ramban	1. PHC , Ukhral. 2. PHC, trigam. 3. PHC Khari.
36.	Ramban	Dr. Rajinder Kumar	DHO, Ramban	1. CHC Gool. 2. PHC Dhedba. 3. PHC Sangaldhan.
37.	Ramban	Dr. Suresh Kr. Sarmal	DIO, Ramban	1. EH Banihal. 2. PHC Mangit.
38.	Samba	Dr. Vidhi Bhutyal	CMO, Samba	1. DH, Samba. 2. PHC Nud. 3. PHC Sumb. 4. PHC Benglard.

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39.	Samba	Dr. Mohinder Kumar	MS, DH, Samba	<ol style="list-style-type: none"> <li>1. Accidental Hospital Ghagwal.</li> <li>2. PHC Sanoora.</li> <li>3. PHC Rattan Pur.</li> <li>4. PHC Dagore.</li> </ol>
40	Samba	Dr. Sanjeev Kumar Gupta	Dy. CMO, Samba	<ol style="list-style-type: none"> <li>1. AH, Vijaypur.</li> <li>2. CHC Ramgarh.</li> <li>3. PHC Nandpur.</li> </ol>
41.	Samba	Dr. Anuja Amla	DHO, Samba	<ol style="list-style-type: none"> <li>1. PHC Purmandal</li> <li>2. PHC Raya.</li> <li>3. PHC Gurah Salathia.</li> </ol>
42.	Reasi	Dr. Ravinder Singh	CMO, Reasi	<ol style="list-style-type: none"> <li>1. DH, Reasi.</li> <li>2. ANM School Reasi.</li> <li>3. CHC Katra.</li> <li>4. PHC Tote.</li> </ol>
43.	Reasi	Dr. Rajinder Kumar	MS, DH, Reasi	<ol style="list-style-type: none"> <li>1. EC Katra.</li> <li>2. Sanjishat Hospital.</li> <li>3. PHC Miari</li> </ol>
44.	Reasi	Dr. Mohammad Yousaf Khan	Dy. CMO, Reasi	<ol style="list-style-type: none"> <li>1. CHC Mahore.</li> <li>2. PHC Gota.</li> <li>3. PHC Bana.</li> <li>4. PHC Arnas.</li> </ol>
45.	Reasi	Dr. Ashok Kumar	DHO, Reasi	<ol style="list-style-type: none"> <li>1. PHC Dharmari.</li> <li>2. PHC Lar.</li> <li>3. PHC Bhagodas.</li> </ol>
46.	Reasi	Dr. USha Kiran Sidha	DIO, Reasi	<ol style="list-style-type: none"> <li>1. PHC Pouni.</li> <li>2. PHC Bharakh.</li> <li>3. PHC Thakarkote.</li> <li>4. PHC Laiter.</li> </ol>

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47.	Udhampur	Dr. Vijay Kumar	CMO, Udhampur	<ol style="list-style-type: none"> <li>1. DH, Udhampur.</li> <li>2. Trauma Centre Udhampur.</li> <li>3. PHC Bansantgarh.</li> <li>4. PHC Latti.</li> <li>5. PHC Joffer.</li> </ol>
48.	Udhampur	Dr. Sanjay Bhat	MS, DH, Udhampur	<ol style="list-style-type: none"> <li>1. PHC Ramnagar.</li> <li>2. PHC Rang.</li> <li>3. PHC Ghordi.</li> <li>4. PHC Chanunta.</li> <li>5. PHC Bhugtarian.</li> </ol>
49.	Udhampur	Dr. Mohd. Yaseen	Dy, CMO, Udhampur	<ol style="list-style-type: none"> <li>1. CHC Chenani.</li> <li>2. PHC Jaganoo.</li> <li>3. PHC Garian.</li> <li>4. PHC Sudmahadev.</li> </ol>
50.	Udhampur	Dr. Chanderkanta	DIO, Udhampur	<ol style="list-style-type: none"> <li>1. PHC Pancheri.</li> <li>2. PHC Mongri.</li> <li>3. PHC Majalta.</li> <li>4. PHC Landar.</li> </ol>
51.	Udhampur	Dr. Anil Saloch	DTO, Udhampur	<ol style="list-style-type: none"> <li>1. PHC Khoon.</li> <li>2. PHC Thial.</li> <li>3. PHC Barnara</li> <li>4. PHC Mansar.</li> </ol>
52.	Udhampur	Dr. Sheikh yasir Nazir	BMO Basantgarh	<ol style="list-style-type: none"> <li>1. PHC Tikri.</li> <li>2. PHC Hartyan.</li> <li>3. PHC Garhi.</li> <li>4. PHC Krimchi Mansar.</li> </ol>
53	Srinagar	Dr. Jameel Mir	CMO, Srinagar	<ol style="list-style-type: none"> <li>1. District TB Hospital.</li> <li>2. PHC Chanapora.</li> <li>3. PHC Laloo.</li> <li>4. Gousia Hospital.</li> </ol>



54.	Srinagar	Dr. Muzaffar Zargar	Deputy MS, JLNM Hospital	1. PHC Burzhama. 2. PHC Zadipal. 3. Leper Hospital.
55.	Srinagar	Dr. Tariq Jan	MS, Gousia Hospital, Srinagar	1. JLMN Hospital. 2. PHC Bemina. 3. PHC Nowgam. 4. PHC Brane.
56.	Shopian	Dr. Arshid Ahmad Tak	CMO, Shopian	1. DH, Shopian. 2. PHC Sedow. 3. PHC Herman.
57.	Shopian	Dr. Khalid Abass	MS, DH, Shopian	1. CHC Zainpora. 2. PHC Tukroo. 3. PHC Vehil.
58.	Shopian	Dr. Showkat Hussain	DIO, Shopian	1. CHC Keller. 2. PHC D. K Pora. 3. PHC Berthipora.
59.	Baramulla	Dr. Bashir Ahmad Malik	CMO, Baramulla	1. GMC, Baramulla. 2. PHC Kunzer. 3. PHC Mulgam. 4. PHC Hardaboora. 5. Trauma Hospital Watergam.
60.	Baramulla	Dr. Bhajan Kour	DHO, Baramulla	1. SDH Uri. 2. OHC Mohura. 3. PHC Sultandhaki. 4. PHC Dhanisyedan.
61.	Baramulla	Dr. Waheeda	DIO, Baramulla	1. SDH, Pattan. 2. Trauma Hospital Pattan. 3. PHC G.K. Qasim. 4. PHC Wanigam.

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62.	Baramulla	Dr. Rehana	DTO Sopore	<ol style="list-style-type: none"> <li>1. CHC Chandoosa.</li> <li>2. PHC Khitangan.</li> <li>3. PHC Delina.</li> <li>4. PHC Singhpura.</li> </ol>
63.	Baramulla	Dr. Jozi Bashir	Dy. CMO Baramulla	<ol style="list-style-type: none"> <li>1. CHC Sopore.</li> <li>2. PHC Ladoora.</li> <li>3. PHC Tarzoo.</li> <li>4. PHC Bomia.</li> </ol>
64.	Baramulla	Dr. Nazir Ahmad Sheikh	BMO Sheeri	<ol style="list-style-type: none"> <li>1. SDH Rohana.</li> <li>2. PHC Panzalla.</li> <li>3. PHC Khore.</li> <li>4. PHC Seriwarpura</li> </ol>
65.	Baramulla	Dr. Mohd Yaqoob Lone	BMO, Kreeri	<ol style="list-style-type: none"> <li>1. Distt. Tuberclosis Office Sopore.</li> <li>2. PHC Duroo.</li> <li>3. PHC Shiva.</li> <li>4. PHC Tujar.</li> </ol>
66.	Baramulla	Dr Irfan Zargar	BMO, Dangiwacha	<ol style="list-style-type: none"> <li>1. PHC Boniyar.</li> <li>2. PHC Bijhama.</li> <li>3. PHC Warkha.</li> <li>4. PHC Dangiwacha.</li> </ol>
67.	Baramulla	Dr. Mohd Ramzan	BMO, Uri	<ol style="list-style-type: none"> <li>1. CHC Kreeri.</li> <li>2. PHC Shrakwara.</li> <li>3. PHC Kalantra.</li> <li>4. PHC Fathegarh.</li> </ol>
68.	Baramulla	Dr. Parvaiz Masoodi	BMO, Boniyar	<ol style="list-style-type: none"> <li>1. SDH Tangmarg.</li> <li>2. PHC Gulmarg.</li> <li>3. PHC Hariwatnoo.</li> <li>4. PHC Sheeri.</li> </ol>

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69.	Ganderbal	Dr. Yasmeen Kangoo	MS, DH, Ganderbal	<ol style="list-style-type: none"> <li>1. PHC Lar.</li> <li>2. PHC Sofapora.</li> <li>3. PHC Wakura.</li> <li>4. PHC Batwina.</li> <li>5. PHC Shuhama.</li> </ol>
70.	Ganderbal	Dr. Afroza	DH, Ganderbal	<ol style="list-style-type: none"> <li>1. DH Ganderbal</li> <li>2. PHC Chundina</li> <li>3. PHC Kachan</li> <li>4. PHC Tullamulla.</li> </ol>
71	Ganderbal	Dr. Nighat Yasmeen	Dy. CMO, Ganderbal	<ol style="list-style-type: none"> <li>1. SDH/Trauma, Kangan</li> <li>2. PHC Sonamarg.</li> <li>3. PHC Kullan.</li> <li>4. PHC Gund.</li> </ol>
72.	Ganderbal	Dr. Ishtiyaq Ahamd	BMO, Lar	<ol style="list-style-type: none"> <li>1. PHC Ganiwan.</li> <li>2. PHC, Babanagri.</li> <li>3. PHC, Wussan.</li> <li>4. PHC, Manigam.</li> </ol>
73.	Bandipora	Dr. Bashir Ahmad Khan	CMO, Bandipora	<ol style="list-style-type: none"> <li>1. DH Bandipora.</li> <li>2. CHC Sumbal.</li> <li>3. PHC Ashtangoo.</li> <li>4. PHC Chuntimulla.</li> </ol>
74.	Bandipora	Dr. Sheikh Musthaq	MS, DH, Bandipora	<ol style="list-style-type: none"> <li>1. CHC Dawar.</li> <li>2. PHC Shiekhpora.</li> <li>3. PHC Badugam.</li> </ol>
75.	Bandipora	Dr. Parvaiz Ah Wani	DIO, Bandipora	<ol style="list-style-type: none"> <li>1. CHC Hajan</li> <li>2. PHC Madwan</li> <li>3. PHC Trigam.</li> </ol>
76	Pulwama	Dr. Hassen Mir	CMO, Pulwama	<ol style="list-style-type: none"> <li>1. DH Pulwama.</li> <li>2. TB Clinic Pulwama.</li> <li>3. PHC Nawa</li> <li>4. PHC Tahab.</li> <li>5. SDH Pampore.</li> </ol>



77.	Pulwama	Dr. B. S. Tulla	MS, DH Pulwama	<ol style="list-style-type: none"> <li>1. CHC Rajpora.</li> <li>2. PHC Dadsara.</li> <li>3. PHC Hawal.</li> <li>4. PHC Rahmoo.</li> <li>5. PHC Sangerwani.</li> </ol>
78.	Pulwama	Dr. Jawahira	DHO, Pulwama	<ol style="list-style-type: none"> <li>1. PHC Parigam.</li> <li>2. PHC Awantipora.</li> <li>3. PHC Sambora.</li> <li>4. PHC Wuyan.</li> <li>5. PHC Lajoora.</li> </ol>
79.	Pulwama	Dr. Masooda Jan	DIO, Pulwama	<ol style="list-style-type: none"> <li>1. SDH Tral.</li> <li>2. PHC Kakpora.</li> <li>3. PHC Konibal.</li> <li>4. PHC Ladhoo.</li> <li>5. PHC Khrew.</li> </ol>
80.	Pulwama	Dr. Tehmeena	Dy. CMO Pulwama	<ol style="list-style-type: none"> <li>1. PHC Litter.</li> <li>2. PHC Gulzarpora.</li> <li>3. PHC Panzgam.</li> <li>4. PHC Wasorra.</li> <li>5. PHC Kahlil.</li> </ol>
81.	Kulgam	Dr. Mohd. Rafiq Dhobi	CMO, Kulgam	<ol style="list-style-type: none"> <li>1. DH Kulgam.</li> <li>2. SDH, D.H. Pora.</li> <li>3. SDH Yaripora.</li> <li>4. PHC Manzgam.</li> <li>5. PHC K.B. Pora.</li> </ol>
82.	Kulgam	Dr. Bakhiaf Asif	MS, DH Kulgam	<ol style="list-style-type: none"> <li>1. PHC Behibagh.</li> <li>2. PHC M. Pora.</li> <li>3. PHC Nihama.</li> <li>4. PHC Katrasoo.</li> <li>5. PHC Bugam.</li> </ol>
83.	Kulgam	Dr. Shagufta Salam	MS, E.H Qazigund	<ol style="list-style-type: none"> <li>1. SDH Qazigund.</li> <li>2. PHC Deveser.</li> <li>3. PHC Kilam.</li> <li>4. PHC Walterngo.</li> </ol>



				5. PHC Razloo.
84.	Kulgam.	Dr. Sameena Gul	DHO Kulgam	1. Trauma Centre Qazigund. 2. PHC Qazigund. 3. PHC Vessu. 4. PHC Sadiwara. 5. PHC Tarigam.
85.	Kulgam	Dr. Asma Nawaz	DIO Kulgam	1. PHC Qaimoh. 2. PHC Frisal. 3. PHC L.G. Pora. 4. PHC Pahloo.
86	Anantnag	Dr. Mohd Yousuf Zagoo	CMO Anantnag	1. GMC Anantnag. 2. PHC Achabal. 3. PHC Anchiborra. 4. PHC Brakpora. 5. Trauma Hospital Bijbehara.
87.	Anantnag	Dr. Ab. Gani Bhat	MS, SDH Bijbehara	1. CHC Seer. 2. PHC Hapatnar. 3. PHC Mattan. 4. PHC Ashmuqam. 5. PHC Salia.
88.	Anantnag	Dr. Mohd. Saleem	DHO Anantnag	1. CHC Bijbehara. 2. PHC Khiram. 3. PHC Mirhama. 4. PHC Sirhama. 5. PHC B. Kalan.
89.	Anantnag	Dr. Arjumand Bashir	DIO Anantnag	1. CHC Kokernag. 2. PHC Larnoo. 3. PHC Wandevalgam. 4. PHC Sagam.

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				5. PHC Akingam.
90.	Anantnag	Dr. Faheem Alam	DTO Anantnag	1. PHC D.K. Pora. 2. PHC Adlash. 3. PHC Srigufwara. 4. PHC Saller. 5. PHC Awoora.
91.	Anantnag	Dr. Iqbal Bichoo	BMO Bijbehara	1. CHC Shangus. 2. PHC Chatturgul. 3. PHC Nowgam. 4. PHC Ranipora.
92.	Anantnag	Dr. Mohd Ashraf Padder	BMO Mattan	1. CHC Doru. 2. PHC Qammer. 3. PHC Hakoora. 4. PHC Varinag.
93.	Budgam	Dr. Tajamul Hussain	CMO Budgam	1. ASYM Hospital Budgam. 2. SDH Chattergam. 3. PHC Ompora. 4. PHC Ichigam. 5. PHC N.U. Pora. 6. PHC Cholipora. 7. PHC Pahroo.
94.	Budgam	Dr. Mohd. Ayoub Fateh	MS, DH Budgam	1. SDH Beerwah. 2. PHC Gondipora. 3. PHC Pethkote. 4. PHC Aripanthan. 5. PHC Utterpora. 6. PHC Churmujroo.

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95.	Budgam	Dr. Lahoot Hasan.	DHO Budgam	<ol style="list-style-type: none"> <li>1. SDH Khansahib.</li> <li>2. PHC Hardpanzo.</li> <li>3. PHC Kralnewa.</li> <li>4. PHC Rayar.</li> <li>5. PHC Waterhail.</li> <li>6. PHC Nunner.</li> </ol>
96.	Budgam	Dr. Yasmeen Shaheen	DIO Budgam	<ol style="list-style-type: none"> <li>1. SDH Kremshore.</li> <li>2. PHC Gurwait.</li> <li>3. PHC Dabipora.</li> <li>4. PHC Kachwari.</li> <li>5. PHC Arigam.</li> <li>6. PHC Zanigam.</li> </ol>
97.	Budgam	Dr. Adfar Yaseen	DTO Budgam	<ol style="list-style-type: none"> <li>1. SDH Chadoora.</li> <li>2. PHC Hayatpora.</li> <li>3. PHC Bugam.</li> <li>4. PHC Branwara.</li> <li>5. PHC Surasyar.</li> <li>6. PHC Dadaompورا.</li> </ol>
98.	Budgam	Dr.Syed Arshid Qadri	BMO Khansahib	<ol style="list-style-type: none"> <li>1. SDH Ch. Sharief.</li> <li>2. PHC Nagbal.</li> <li>3. PHC Tilsar.</li> <li>4. SDH Pakherpora.</li> <li>5. PHC Kanir</li> <li>6. PHC Panzan.</li> </ol>
99.	Budgam	Dr. Ab Gani Raina	BMO Budgam	<ol style="list-style-type: none"> <li>1. PHC Kralpora.</li> <li>2. SDH Magam.</li> <li>3. PHC Narbal.</li> <li>4. PHC Makhama.</li> <li>5. PHC Kaitech.</li> <li>6. PHC Samsusabad.</li> </ol>

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100.	Budgam	Dr Mehmmoda	BMO Soibugh	<ol style="list-style-type: none"> <li>1. SDH Nagam.</li> <li>2. PHC Nowpora.</li> <li>3. PHC Kherigund.</li> <li>4. PHC Hafroo.</li> <li>5. PHC Watkloo.</li> <li>6. PHC Nilnag.</li> </ol>
101.	Budgam	Dr. Dailer	BMO Chadoora	<ol style="list-style-type: none"> <li>1. PHC Khag.</li> <li>2. PHC Poker.</li> <li>3. PHC D. Lassipora.</li> <li>4. PHC Soibugh.</li> <li>5. PHC Wadwan.</li> </ol>
102	Kupwara	Dr. Bashir Ahmad Teli	CMO Kupwara	<ol style="list-style-type: none"> <li>1. DH Handwara.</li> <li>2. PHC Kalamchakla.</li> <li>3. PHC Unisoo.</li> <li>4. PHC Ashpora.</li> <li>5. PHC Nowgam.</li> <li>6. PHC Monabal.</li> </ol>
103	Kupwara	Dr. Nisar Wani	MS, DH Handwara	<ol style="list-style-type: none"> <li>1. SDH Zachaldara.</li> <li>2. PHC vilgam.</li> <li>3. PHC Tarathpora.</li> <li>4. PHC kakroosa.</li> <li>5. PHC Wadipora.</li> <li>6. PHC Behnipora.</li> </ol>
104.	Kupwara	Dr. Ab Gani Dar	DHO Kupwara	<ol style="list-style-type: none"> <li>1. SDH Kupwara.</li> <li>2. PHC Natnussa</li> <li>3. PHC Batpora Magam.</li> <li>4. PHC Magam.</li> <li>5. PHC Chowgal.</li> <li>6. PHC Kalaroose.</li> </ol>
105.	Kupwara	Dr. Davinder Kour	DIO Kupwara	<ol style="list-style-type: none"> <li>1. SDH Tangdar.</li> <li>2. CHC Sogam.</li> <li>3. PHC Cheerkote.</li> <li>4. PHC Madanpora.</li> <li>5. PHC Lalpora.</li> </ol>

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				6. PHC Aworra.
106.	Kupwara	Dr. Mohd. Ramzan	DTO Kupwara	1. SDH Kralgund. 2. CHC Kralpora. 3. PHC Trehgam. 4. PHC Harai. 5. PHC Panzgam. 6. PHC Teetwal.
107.	Kupwara	Dr. Manzoor Bhat	Dy. CMO Kupwara	1. CHC Langate. 2. PHC Drugmulla. 3. PHC Gonipora. 4. PHC Nagri.
108	Kupwara	Dr. Fareed Khatana	BMO Villgam	1. PHC Kandi. 2. PHC Gushi. 3. PHC Gabra. 4. PHC Chiterkote.
110	Srinagar	Dr. Mushtaq Ahmad Parray	B- Grade Specialist	Govt. Unani Hospital Shalteng Srinagar
112	Jammu	Dr. Ajay Tickoo	District AYUSH Officer Kathua	Govt. Ayurvedic Hospital Jammu

(Javaid Ahmad Malik)JKAS

Under Secretary to the Government,  
Health and Medical Education Department.

*Javaid*  
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*Javaid*  
28.07.2022

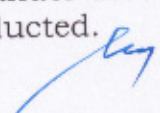
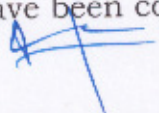
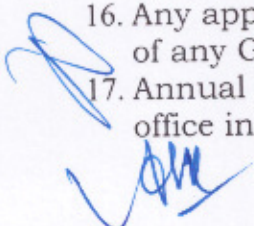
*Javaid*



## **Checklist for Administrative Inspection**

### **General Observations:**

1. Is the office adequately staffed? (Comment with reference to the average turnover of the work and other relevant factors).
  2. Staff position: Sanctioned / In-position status
  3. Whether the e-office is in use?
  4. Whether Employees Performance Monitoring Portal in use?
  5. Whether the Bio-metric attendance is implemented?
- Register showing casual leave/restricted holidays availed of by the staff maintained up to date.
6. The number of issues / cases pending with the department (Give section wise details) with reason for pendency:
    - Between one and three months.
    - Between six months and one year.
    - Between one and two years
    - Over two years.
  7. Time bound disposal of important references. Time taken for disposal of various types of references including D.O letters, emails, etc.
  8. Plan schemes (State and Centrally Sponsored) with which the department is concerned.
  9. Prescribed guidelines been kept in view while formulation annual plans proposals.
  10. Property returns are obtained/transmitted and scrutinized by the prescribed dates.
  11. Parliament/Assembly/Council questions and important references are being deals with on priority basis.
  12. Personal Files for all employees maintained properly and up to date.
  13. APRS written regularly. Adverse remarks, if any, been communicated to the concerned officials and their acknowledgement filed in the concerned personal files.
  14. Increment is sanctioned as and when it accurse.
  15. All the Government servants are subscribing towards G.P Fund and Insurance.
  16. Any appeals/representations of any official pending with the Department of any Government official.
  17. Annual inspections of the office under the Administrative Control of the office in question have been conducted.

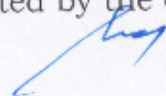
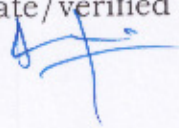
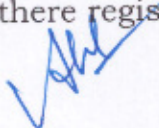




18. How many subordinate offices were inspected during the last year
19. Whether copies of inspection notes are being furnished to next higher authorities.
20. Audit has been conducted by AG Office
  - i. Put up a statement of audit objections/audit notes/Draft Paras pending disposal.
  - ii. Total amount involved in the objections (both in respect of the concerned office and the offices under the Administrative Control) with reason of pendency.
  - iii. The office audited last by the Accountant General.
21. Whether there is office accommodation for all members of the staff. Seating arrangements is properly made and the building kept neat and clean.
22. Whether the building is rented or government?
23. Fire safety of Audit conducted. Fire protection by installation of rigid controls and written fire control plans the elimination of fire hazard, the installation of necessary safeguard such as extinguishers, sprinkling devices, fire barriers, etc. to ensure rapid and effective fire control.
24. Sanitary environment to avoid source and transmission of infections

### **Finance**

25. What are the various heads of expenditure and the amount provided in the budget thereof?
26. What is the Progress of expenditure under each head?
27. Registers required under rules being maintained properly and up-dated?
28. Cash book is being maintained properly with special reference to:
  - i. Certificate regarding counting of pages.
  - ii. Attestation of individual entries and daily balance.
  - iii. Monthly certificate regarding physical verification of cash.
  - iv. Drawl verification certificate obtained from the concerned treasury.
29. Are the account register page marked?
30. Pay Acquaintance Roll maintained properly?
31. Log book maintained in respect of the Government Vehicles attached with the department.
32. Is the department maintaining following registers of account and are there registers up to date/verified and attested by the concerned officer



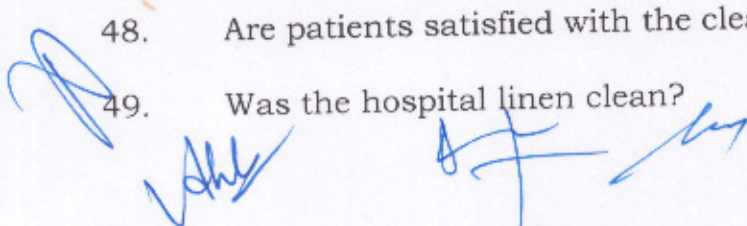


- i. G.P Fund Register.
- ii. Telephone Register.
- iii. Audit Objections Register.
- iv. Drawal Register.
- v. Store/Stock Register.
- vii. Perishable Articles Register.

33. Store/Stock register maintained properly.
34. Physical verification of stock-in-hand being carried out as per rules and instructions.
35. Value of purchased articles shown, with date, in the registers.
36. Written off articles/losses etc. correctly accounted for.
37. Separate register being maintained for perishable articles.
38. Un-serviceable articles / Machinery and Equipments being disposed off as per norms and on regular basis.

### **Hospital Assessment**

39. Facilities for isolation of patients with communicable diseases, especially in obstetrical newborn and pediatric sections
40. Emergency lighting in operating, delivery and emergency rooms, nursery, etc.
41. Adequate diagnostic and therapeutic facilities.
42. Whether the staff at the admission counter is Courteous /Prompt / answering the queries of patients satisfactorily.
43. What is your opinion about the overall quality of medical care in this hospital? (Poor/Satisfactory/Good).
44. Did you feel patients are being given adequate information about their illness and treatment by the doctor?
45. How would you categorize the behavior of doctors treating patients?
46. What is patients' opinion about the quality of the nursing services in this hospital? (Poor/Satisfactory/Good).
47. Are patients satisfied with the cleanliness of the ward?
48. Are patients satisfied with the cleanliness of toilets/ bathrooms?
49. Was the hospital linen clean?





50. Are the patients satisfied with the quality of food provided in this hospital?
51. What is your opinion about the security services of this hospital?
52. What is your opinion about the visitors' policy of this hospital?
53. Whether all Machinery and Equipments are under Equipment Maintenance Programme?
54. Is Institution property connected to 102/108 services.
55. Whether Mera Asphal / DVDMS in use?
56. Whether referral audit in vogue?
57. Whether DNB / District Residency Programme are being implemented?
58. Any best practice of the Institution.
59. Awareness among the patients regarding Ayushman Bharat PM-JAY and PM-JAY (SEHAT) schemes (Poor/Average/Good/Excellent).
60. Suggestion(s) to improve the quality of service offered by the Hospital.

*J. Malik*  
20.07.2022

**(Javaid Ahmad Malik)JKAS**

Under Secretary to the Government,  
Health and Medical Education Department.

*V. Ahlu*  
20/7

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